

Asbestos Survey Planning Checklist

A practical resource to prepare for surveys, scope decisions and project timing.

Quick use

This checklist is intended to help clients organise the information typically needed before an asbestos survey is commissioned, especially where refurbishment, demolition or building alterations are planned.

Choosing the right survey route

The reason for the survey matters. Management surveys, refurbishment surveys and demolition surveys are used for different purposes and should not be treated as interchangeable.

Being clear on the project scope, affected areas and access requirements helps the survey align to the actual works rather than producing a report that is too broad or too limited.

Practical site preparation

Confirm building access, occupier arrangements, isolation needs, restricted rooms and any live operations that may affect survey timing.

If drawings, previous asbestos information or site photographs are available, share them early so the surveyor can plan more effectively.

After the survey

The report should help the project team decide what materials are present, where risks sit, and whether removal, management or further actions are required before work progresses.

Where works are imminent, early planning is especially important so the survey does not become the reason a contractor cannot start on time.

Practical checklist

Tick	Item	Notes
■	Reason for survey confirmed	
■	Building areas and scope defined	
■	Access restrictions noted	
■	Previous asbestos info gathered	
■	Programme and contractor dates known	
■	Report use confirmed: management / refurbishment / demolition	

Next step

The best survey is one that is clearly tied to the project. Define the works, the affected areas and the timetable before the survey is instructed.

This guide is designed as a practical resource to help clients prepare for common environmental, planning and investigation requirements. Use it as a working document alongside your project information.